

**MYRA ANGELI A. GALLARDO-BATUNGBAKAL**

126 Burgundy St., Sta. Rosa Village II, Sta. Rosa, Laguna

Date of Birth: November 6, 1966

Civil Status: Married

Contact Numbers: 09171160502 (Globe)

Email Address: myragallardo@yahoo.com



**WORK EXPERIENCE:**

**Managing Partner, Batungbakal Law Office      January 1, 2014 – up to the present**  
**Suite 205 Clara A Amaia Condominium      (on leave from May 4, 2020-June 30, 2022)**  
**Evolving Parkway corner West Conservation**  
**Avenue, Nuvali, Canlubang, Laguna**

- Legal Consultant/Counsel/Retainer to construction firms
- Legal Consultant of Nexperia Philippines, Inc. (formerly Philips Corporation – a semiconductor corporation)
  - Corporate Secretary of three entities affiliated with Nexperia Philippines, Inc.
  - Reviewed contracts on mergers, acquisitions and purchases, lease, loan, compliance, among others
  - Rendered advice on administrative hearings
  - Assisted in HR matters
  - Gave advice on labor, corporate, civil, criminal, and civil matters
  - Researched on latest jurisprudence
- Legal Counsel to management and/or union
  - Prepared and participated in Collective Bargaining
  - Rendered legal advice on policies and directions
- Retainer of corporate entities
  - Handled incorporation
  - Reviewed intra-corporate and inter-corporate matters
- Handled cases (specializing on corporate, labor, and civil cases)
- Legal Consultant of Local Government Units/Local Government Officers

- Reviewed ordinances/resolutions
- Drafted resolutions
- Conceptualized research/platforms/projects
- Evaluated legal plans

**Legal Consultant of the Tanggapan ng Katuwang Pangkalusugang Mental ng Tagaytay and** **May 4, 2020 – June 30, 2022**

**Public Information Officer**

City of Tagaytay  
City Hall, Tagaytay City

- Handles legal concerns of the Tanggapan
- Handles publication concerns of the City

**Chief of Staff** **July 1, 2013 – December 31, 2013**

- Office of Congressman Abraham N. Tolentino  
Philippine House of Representatives  
Batasan Hills, Quezon City
- Bill drafting (research, writing, and editing)
- Finalized bills
- Attended committee hearings
- Liaison work with the Senate and other governmental agencies
- Managed the District Office in Tagaytay, Cavite

**Deputy City Legal Officer** **2012– June 30, 2013**  
**Legal Officer III (Tagaytay City Legal Office)** **October 2011 – 2012**

Tagaytay City Legal Office  
City Hall  
Tagaytay City

- Legal counsel for the City of Tagaytay
- Managed internal affairs of the City Legal Office (CLO)
- Supervised legal staff of the CLO
- Rendered legal advice to various departments of the city government
- Handled civil cases and land disputes (mostly pertaining to public auctions, quieting of title, expropriation, and other land cases) and criminal cases for City of Tagaytay
- Reviewed city ordinances
- Drafted and prepared implementing rules and regulations of city ordinances
- Rendered opinions for the different departments and divisions of the city hall

- Conducted investigation regarding land disputes and legal research for cases handled

### **Private Practice**

**2010-October 2011**

- Legal counsel to construction and realty firms
- Retainer to small businesses
- Reviewed, drafts, and prepared contracts
- Handled cases on land/property transfers
- Rendered opinions on matters concerning labor and human resources
- Conducted trainings
- Handled annulment of marriage, support, and custody cases
- Handled cases for damages and/or specific performance; gave advice concerning intellectual property rights
- Researched on laws concerning indigenous people's rights

### **Foreign Legal Consultant, AGUILUZ LAW OFFICE, Los Angeles, California, USA (2003-2010)**

- Rendered legal opinion and advice on contractual obligations
- Reviewed legal documents
- Prepared documents for divorce, support, and custody of minors
- Conducted legal research for appealed cases
- Assisted in bankruptcy cases

### **Legal Counsel of Mitsubishi Motors Philippines Corporation (MMPC), Cainta, Rizal, Philippines (1996-2003)**

- Handled labor cases in the labor arbiter's level, the NLRC's, and Court of Appeals
- Handled mediation cases with the NCMB
- Represented MMPC in voluntary arbitration cases in labor
- Represented management in collective bargaining agreement negotiations
- Actively participated in matters regarding the strike in the company in 1999
- Handled litigation in regular courts (RTCs) and quasi-judicial bodies (DTI, NCMB, BIR, etc.)
- Prepared necessary pleadings for civil and labor cases
- Worked closely with the CEO and top management executives on legal matters
- Reviewed company's business policies and directions
- Rendered legal opinion and advice on business transactions and human resource/labor matters
- Conducted lectures on workers' rights and management prerogatives

### **Tax Lawyer, SGV & Co., Makati City, Philippines (1995-1996)**

- Handled tax assessment cases of multinational corporations at the Bureau of Internal Revenue
- Represented companies at the Court of Tax Appeals
- Rendered tax opinions on mergers
- Attended seminars and trainings

**Junior Associate, Roco Bunag Kapunan Migallos Jardeleza Law Office, Pasig City, Philippines (1995)**

- Prepared documents for incorporation
- Reviewed business transaction documents (contracts, memorandum of agreement, etc.)
- Researched and prepared pleadings for cases on annulment, specific performance, and damages

**SUMMARY OF TEACHING EXPERIENCE**

<b>Law Professor</b>	<b>San Beda College of Alabang – School of Law</b>	<b>June 2012 – up to the present</b>
	<ul style="list-style-type: none"> <li>• Teaching Wills and Succession;</li> <li>• Partnership, Agency, and Trust; and</li> <li>• Alternative Dispute Resolution (ADR)</li> </ul>	
	<b>Lyceum of the Philippines University (Makati and Cavite)</b>	<b>July 2015-up to the present</b>
	<ul style="list-style-type: none"> <li>• Teaching Commercial Law Review, Corporation Law, Partnership Agency &amp; Trusts, Alternative Dispute Resolution (ADR)</li> </ul>	
	<b>University of Asia and the Pacific (UA&amp;P)</b>	<b>2019-present</b>
	<ul style="list-style-type: none"> <li>• Teaching Civil Law Review, Wills and Succession, and Property</li> </ul>	
	<b>Adamson University</b>	<b>July 2020-present</b>
	<ul style="list-style-type: none"> <li>• Teaching Obligations and Contracts and ADR</li> </ul>	

<b>Law Professor</b>	<b>Malayan Colleges Laguna</b> ET Yuchengco Business School Cabuyao, Laguna	<b>September 2011- May 2013</b>
	<ul style="list-style-type: none"> <li>• Taught Obligations and Contracts;</li> <li>• The Law of Partnerships and Private Corporations;</li> <li>• Negotiable Instruments Law; and</li> <li>• Sales</li> </ul>	
<b>Law Professor</b>	<b>San Sebastian Recoletos - Institute of Law</b> Manila, Philippines	<b>1996 – 2001</b>
	<ul style="list-style-type: none"> <li>• Taught Obligations and Contracts;</li> <li>• Taxation;</li> <li>• Banking Laws;</li> <li>• Persons and Family Relations; and</li> <li>• Legal Writing</li> </ul>	
<b>Law Professor</b>	<b>University of Perpetual Help Rizal</b> Las Pinas, Philippines	<b>1996-2003</b>
	<ul style="list-style-type: none"> <li>• Taught Obligations and Contracts;</li> <li>• Sales;</li> <li>• Taxation;</li> <li>• Persons and Family Relations; and</li> <li>• Legal Writing and Forensics</li> </ul>	
<b>Lecturer/Instructor</b>	<b>De La Salle – College of Saint Benilde</b> Manila, Philippines	<b>1995-1996</b>
	<ul style="list-style-type: none"> <li>• Taught Business Law (Corporation and Partnership)</li> </ul>	
<b>Instructor</b>	<b>U.P. Diliman</b>	<b>1988-1990</b>
	<ul style="list-style-type: none"> <li>• Taught Philippine History</li> </ul>	

**ACTING AS:**

1. Arbitrator - Construction Industry Arbitration Commission (CIAC); hearing construction cases and rendering awards
2. Arbitrator and Mediator -Philippine Institute of Arbitrators and Mediators (PICAM)
3. Trustee/PRO – Philippine Institute of Arbitrators and Mediators (PICAM) 2021-2023

4. Trustee/Secretary – Philippine Institute of Arbitrators and Mediators (PICAM) 2017-2019
5. Member – Chartered Institute of Arbitrators (CI Arb) since 2020
6. Trustee/Public Relations Officer (PRO) – Philippine Institute of Arbitrators and Mediators (PICAM) 2021-2022
7. Mediator – National Center for Mediation
8. Member, Committee on Styles (Committee reviewing the Construction Industry Arbitration Commission – CIAC Rules) [2018]
9. Chair - MACE Committee (Mandatory Arbitration Continuing Education) of the Philippine Institute of Construction Arbitrators and Mediators 2017-2019
10. Member – MACE Committee of PICAM 2021-2023
11. Chairman - Technical Working Group on Mediation reviewing the Alternative Dispute Resolution (ADR) Law of 2004
12. Reviewing Committee Member - Department of Justice- Office of Alternative Dispute Resolution on Amendments of the ADR Law on Mediation
13. Senior Vice-President - National Center for Mediation (NCM); VP for Policies and Directions
14. Former Vice-President on Special Interest Groups – Philippine Institute of Arbitrators (PIARB)
15. Lecturer - Mandatory Continuing Legal Education (MCLE for Lawyers)
16. Civil Law and Commercial Law Bar Reviewer – in UST, Magnificus, Villasis Bar Center, and Ceballos Bar Trends
17. Faculty of San Beda College of Alabang – School of Law – teaching Wills and Succession and Partnership, Agency, and Trusts
18. Faculty of Lyceum of the Philippines College of Law (Cavite) and Lyceum of the Philippines College of Law (Makati City) – teaching Commercial Law Review, Corporation Law, and Alternative Dispute Resolution (ADR)
19. Faculty of University of Asia and the Pacific (UA&P) – teaching Civil Law Review and other Civil Law subject
20. Continuing Professional Development (CPD) Lecturer - of the United Architects of the Philippines (UAP)
21. Bar Mentor – to Bar Candidates (mentoring includes legal writing, issue spotting, appreciation of facts, determination of pertinent laws, and application of law to existing facts)
22. J.D. Thesis advisor/mentor – to law students (coaching/mentoring in choosing a topic, locating sources, developing thesis statement and title, writing outline, assisting in writing first draft, and critiquing final drafts); mentoring provided by MAGB Legal Training Center
23. Consultant to the Department of Trade and Industry Dalubhasa Academy

24. Consultant to the Department of Agrarian Reform (DAR) together with the Conflict Resolution Group
25. Legal Consultant to the Conflict Resolution Group
26. Speaker, American Association Bar of the Philippines, Department of Justice – Office of Alternative Dispute Resolution (DOJ-OADR), Department of Environment and Natural Resources
27. Member of the Small Group Committee reviewing Draft of Bill on Security of Payment (c/o the Philippine Domestic Construction Board)

**EDUCATIONAL ATTAINMENT/ONGOING STUDIES:**

<b>Master of Laws</b>	U.P. College of Law Bonifacio Global City Taguig	2019-present on-going
<b>Bachelor of Laws</b> Best Law Intern	U.P College of Law Diliman, Quezon City Philippines	1990-1994
<b>Masters in History</b> Candidate (all academic units completed; on scholarship for being a graduate student and a U.P. faculty member at the same time)	U.P. College of Social Sciences and Philosophy Diliman, Quezon City	1988-1990
<b>A. B. History</b> Class Valedictorian Magna cum laude (under full scholarship from the Science of the Mind – SOM)	U.P. College of Social Sciences and Philosophy Diliman, Quezon City	1985-1988
<b>Certificate in International Baccalaureate</b> (under full scholarship from the Canadian International Development Agency – CIDA and Ayala Filipinas Foundation, Inc.;	Lester B. Pearson College of the Pacific Victoria, British Columbia, Canada	1983-1985

the only scholar representing the Philippines)

<b>Elementary and High School</b> With Honors	U.P. Integrated School Diliman, Quezon City	1972-1979
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**ACCREDITATIONS:**

<b>Arbitrator</b>	<b>Construction Industry Arbitration Commission</b>	<b>2012 - present</b>
<b>Mediator</b>	<b>Construction Industry Arbitration Commission</b>	<b>2015- present</b>
<b>Mediator</b>	<b>Department of Justice (DOJ) – OADR</b>	<b>2013 - present</b>
<b>Mediator</b>	<b>National Center for Mediation (NCM)</b>	<b>2014 - present</b>
<b>Mediator</b>	<b>Insurance Commission</b>	<b>2014 - present</b>

**AWARDS AND SCHOLARSHIPS:**

Recipient of the following scholarships:

Canadian International Development Agency (CIDA) Scholarship	1983-1985
Ayala Filipinas Foundation, Inc.	1983-1985
ASEAN scholarship	1983
Science of the Mind Scholarship	1985-1988

**RECENT TRAININGS**

Dispute Board Resolution – training provided by FIDIC Academy	2022
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Received the following awards:

Best Educator (North Miami, Florida)	2009 and 2010
U.P. College of Sciences and Philosophy Class Valedictorian	1988
Magna cum laude	1988
U.P. College of Law Best Law Intern (for handling cases brought to the U.P. Office of Legal Aid – U.P. OLA)	1994
1 <sup>st</sup> Place in ASEAN Letter Writing Contest (from among letter writers coming from the Philippines and other ASEAN countries)	1983



**MEMBERSHIP IN INTERNATIONAL ORGANIZATIONS:**

Phi Kappa Phi (International Honor Society)  
Pi Gamma Mu (International Honor Society)  
Federacion Internacional De las Abogadas (FIDA)

**Membership in Local Organizations:**

Member	Integrated Bar of the Philippines
Arbitrator	Philippine Institute of Construction of Arbitrators and Mediators (PICAM)
SVP for Policies and Directions	National Center for Mediation
Former VP for Special Interest Groups (Focus on Mediation)	Philippine Institute of Arbitrators (PIArb)
P-Nay Pilipino Mothers, Inc. (P- Nay is a non-stock corporation that hopes to empower women. It focuses on women’s and children’s rights)	Secretary and Treasurer
Sed Lex Provider, Inc. (SED LEX PROVIDER, INC. intends to heighten the legal consciousness of the public through education and training and to provide them with knowledge on matters that are pertinent to them).	Secretary

**Membership in International Organization**

Member	Chartered Institute of Arbitrators
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**References:**

Atty. Arthur Autea	President Philippine Institute of Arbitrators and Mediators (PICAM) CIAC Arbitrator
Atty. Melanie Trinidad	Chairperson Legal Education Board (LEB) Former Vice-Dean of San Beda Alabang-School of Law
Atty. Ulpiano Sarmiento	Dean San Beda Alabang – School of Law

Alabang, Muntinlupa

Atty. Maria Concepcion Noche

Dean  
University of Asia and the Pacific  
Pasig City

Atty. Soledad Mawis

Dean  
Lyceum of the Philippines College of Law  
Makati City and Cavite

Atty. Imelda Abadilla-Brown

Chief Legal Counsel  
Mitsubishi Motors Philippines Corporation  
Santa Rosa, Laguna/BGC Head Office